

Pre-trip Zoom Agenda

1. **Transport** – is everyone sorted with travel to and from the trip?

2. **Food** – ask for a volunteer food coordinator, decide /how shopping be done – an online order is often the best way.

Volunteers to cook/lead on 5 meals (on a week-long trip), sort own food for first night and leave last night for left-overs meal.

Suggest 2 each daily of fruit/small bars, people to bring their own extras if needed.

Any allergies?

Ask: how many drink coffee/is instant coffee needed as well/porridge- muesli ratio/any tinned fish for sandwiches? This all helps trip economy. Bring your own 'special' teas

3. **Bed allocation** – discuss room share

4. **Covid** –whether to take pre-trip/mid-trip tests – if one person wants to, all must. If midweek LFT is wanted, - discuss what to do if anyone tests positive.

People to take masks?

5. **Check re. dogs on trips** – if advertised as 'dogs allowed', - are there any?

6. **Route cards** - everyone must sign up for every walk they do (1 form for each walk), including if going out alone – decide who will print and bring these to the trip.

7. **Health & Safety** - we have guidance sheets on Safety and Hygiene on trips and you must read these to remind yourself of important issues. They are available on the website and will also be shared by the trip organiser and at the first night meeting.

Every region has a group shelter. Make sure enough are brought to the trip.

8. **Signal or WhatsApp** - shall we set up a group – some people prefer Signal due to the issue of avoiding Meta products (they will not join a WhatsApp group).

9. **Treasuring**; ask for a volunteer to be treasurer - keep receipts, record on-trip mileage, the importance to trip finances of having 3 people in banded cars

10. **Directions** to accommodation, arrival time, key code, parking restrictions - the organiser should send out this, and other relevant accommodation info, to the group in advance of the trip

11.**Electric cars** – does anyone have one? If so, the hut/cottage-owner should be asked in advance about recharging options. **Do not** use domestic supply, or recharging point unless clear permission has been given by the owner